

**KNOWSLEY EXCELLENCE IN CITIES ACTION PLAN APRIL 2002 – MARCH 2004**

<b>Outline of</b>	<b>City Learning Centres</b>	<b>Strand Focus Areas</b>
<b>Focus Area</b>	<b>Creating community based lifelong learning opportunities for all (FA1)</b>	
<b>Focus Area Aim(s)</b>	Widen participation in learning	
<b>Identification of Targets to achieve Focus Area Aim(s):</b>	<ul style="list-style-type: none"><li>▪ Increase offer and opportunities</li><li>▪ Develop wrap around qualifications</li><li>▪ Develop CPD using ICT platform</li><li>▪ Develop at-home learning</li></ul>	

***Background Commentary***

- **How the Focus Area fits into the EiC Strategic Plan Objectives**  
SO1, SO2, SO4, SO5, SO6, SO7
- **How the Focus Area links with other EiC Strands**  
Learning Mentors, EiC Action Zone via Kennedy Centre, Excellence Challenge, Specialist schools
- **Brief justification for Focus Areas**  
CLC development has to meet community education targets

**EXCELLENCE IN CITIES SERVICE SUPPORT PLAN 2002 – 2004  
CITY LEARNING CENTRES  
TO SUPPORT ALL STRANDS OF EIC IN KNOWSLEY**

**Focus Area 1: Creating Community Based Lifelong Learning Opportunities For All**

Target	Activity	Links to Performance Indicators			Links to Strategic Plan outcomes	Resources	Responsibility	Links to other plans	Timescale
		BVPIs	Local Indicators	PPIs					
1. To offer opportunities to adult learners 2. KS3 & 4 revision opportunities 3. KS1 & 2 opportunities 4. Home based learning 5. Offer Foundation Degree 6. Offer ITT and CPD for teachers	A range of adult education ICT related courses; accreditation A series of holiday and evening revision schools for SATs and GCSE revision ICT activities to enhance teaching and learning at KS1 & 2. Projects focusing on QCA units 1F, 2D, 3B, 3D, 4D, 4E, 5E, 6A, 6C At home project Operate course for support staff Develop ITT and CPD courses	BVPI 38, 39, 40, 41, 181 (L5 in KS3 EN MA SC) 45, 46	Local 1 (Transition), Local 4 (Y11 GCSE point score)	PPI 38, 40, 41, 181, 45, 46	Priority 1: 5, 6, 12 Priority 2: 2 Priority 3: 4, 5, 6, 7 Priority 4: 1, 2, 3, 4 Priority 5: 4, 9 Priority 6: 5, 7	From EIC City Learning Centre strand budget	City Learning Centre Managers Colleges Partners	EDP2 Priority 1 Priority 2 Priority 3 Priority 4 Priority 5 Priority 6 Priority 7 Ass Mt. Plan, Lifelong Learning Plan, Adult Learning Plan, E Learning Strategy, KSIPF	April 2002 – March 2004

**MONITORING REPORT**

<b>PROGRESS (Please circle as appropriate):</b>	Unsatisfactory	Satisfactory	Good	Excellent
<b>COMMENT:</b>				

**KNOWSLEY EXCELLENCE IN CITIES ACTION PLAN APRIL 2002 – MARCH 2004**

<b>Outline of</b>	City Learning Centres	<b>Strand Focus Areas</b>
<b>Focus Area</b>	Online applied GCSE's (FA2)	
<b>Focus Area Aim(s)</b>	To widen the participation of the community in studying for GCSE's	
<b>Identification of Targets to achieve Focus Area Aim(s):</b>	<ul style="list-style-type: none"><li>▪ Supporting teachers in schools to introduce GCSE's</li><li>▪ Support pupils to study new GCSE's</li><li>▪ Developing applied GCSE's</li></ul>	

***Background Commentary***

<b>• How the Focus Area fits into the EiC Strategic Plan Objectives</b>	SO1, SO2, SO4, SO5, SO6, SO7
<b>• How the Focus Area links with other EiC Strands</b>	Learning Mentors, EiC Action Zone, Excellence Challenge, Learning Support Units
<b>• Brief justification for Focus Areas</b>	Part of the transformational agenda

**EXCELLENCE IN CITIES SERVICE SUPPORT PLAN 2002 – 2004  
CITY LEARNING CENTRE  
TO SUPPORT ALL STRANDS OF EIC IN KNOWSLEY**

**Focus Area: To widen the participation of the community in studying for GCSE's**

Target	Activity	Links to Performance Indicators			Links to Strategic Plan outcomes	Resources	Responsibility	Links to other plans	Timescale
		BVPs	Local Indicators	PPIs					
Supporting teachers and schools to introduce GCSEs	Support schools from a logistical point of view, timetabling, classroom management of ICT, opportunities	As FA1	As FA1	As FA1	Priority 1:– 1, 5, 6, 7, 8, 9, 10 Priority 2: 4 Priority 3: 1, 2, 10 Priority 4: 2, 4 Priority 6: 2, 3	From EIC City Learning Centre strand budget	CLC Managers	EDP2 Priority 2 Priority 3 Priority 4 Priority 5 Priority 6 Priority 7, As FA1	April 2002 – March 2004
Support pupils to study new GCSEs	Support study support GCSE programme for ICT, Science and Leisure and Tourism						LEA, CLC Managers, partners		
Developing applied GCSEs	Assist in Course design; advise on pedagogic elements; identify software						LEA, CLC Managers, partners		

**MONITORING REPORT**

<b>PROGRESS (Please circle as appropriate):</b>	Unsatisfactory	Satisfactory	Good	Excellent
<b>COMMENT:</b>				

**KNOWSLEY EXCELLENCE IN CITIES ACTION PLAN APRIL 2002 – MARCH 2004**

<b>Outline of</b>	<b>CITY LEARNING CENTRES</b>	<b>Strand Focus Areas</b>
<b>Focus Area</b>	<b>Assessing new and innovative technologies to enhance teaching and learning in partner schools (FA3)</b>	
<b>Focus Area Aim(s)</b>	Develop the quality of teaching and learning in partner schools	
<b>Identification of Targets to achieve Focus Area Aim(s):</b>	<ul style="list-style-type: none"> <li>▪ Introduce new technologies into the classroom</li> <li>▪ Fund new technologies and projects, using external resources</li> <li>▪ Empower partner schools</li> </ul>	

***Background Commentary***

<ul style="list-style-type: none"> <li>• <b>How the Focus Area fits into the EiC Strategic Plan Objectives</b></li> </ul>	SO1, SO2, SO3, SO4, SO5, SO6, SO7
<ul style="list-style-type: none"> <li>• <b>How the Focus Area links with other EiC Strands</b></li> </ul>	Excellence Challenge, Learning Mentors, Gifted & Talented, Learning Support Units, Specialist schools
<ul style="list-style-type: none"> <li>• <b>Brief justification for Focus Areas</b></li> </ul>	Teaching and learning is the most important element for raising achievement in Knowsley schools

**EXCELLENCE IN CITIES SERVICE SUPPORT PLAN 2002 – 2004  
CITY LEARNING CENTRES  
TO SUPPORT ALL STRANDS OF EIC IN KNOWSLEY**

**Focus Area: Accessing new and innovative technologies to enhance teaching and learning in partner schools**

Target	Activity	Links to Performance Indicators			Links to Strategic Plan outcomes	Resources	Responsibility	Links to other plans	Timescale
		BVPIs	Local Indicators	PPIs					
Introduce new technologies into the classroom.	INSET programmes for teachers in new technologies delivered both within the CLC and partner schools.	As FA1	As FA1	As FA1	Priority 2: 2, 8 Priority 3: 1, 2, 8 Priority 4: 1, 2 Priority 6: 4	From EIC City Learning Centres strand budget	CLC Manager Technical & Resource developers	EDP2 Priority 1 Priority 2 Priority 3 Priority 4 Priority 5 Priority 6 Priority 7 As FA1	April 2002 – March 2004
Fund new technologies/projects using external sources	Fund the purchase of interactive technologies into the classroom to enhance teaching and learning strategies								
Empower partner schools	Write bids on partner schools behalf to provide CLC type activities/facilities.								

**MONITORING REPORT**

<b>PROGRESS (Please circle as appropriate):</b>	Unsatisfactory	Satisfactory	Good	Excellent
<b>COMMENT:</b>				

**KNOWSLEY EXCELLENCE IN CITIES ACTION PLAN APRIL 2002 – MARCH 2004**

**Outline of** CITY LEARNING CENTRES **Strand Focus Areas**

**Focus Area** Supporting LEA, EiC, Schools and EDP's (FA4)

**Focus Area Aim(s)** To develop a wrap around approach to ICT usage across Knowsley

**Identification of Targets to achieve Focus Area Aim(s):**

- Support specialist and Beacon schools' status
- Support LEA, EiC, schools and EDP's
- Develop partnerships with other EiC strands
- Develop partnerships with LEA Curriculum Co-ordinators
- Supporting planning

***Background Commentary***

- **How the Focus Area fits into the EiC Strategic Plan Objectives** SO1, SO2, SO3, SO4, SO5, SO6, SO7
- **How the Focus Area links with other EiC Strands** Learning Mentors, Learning Support Units, Gifted & Talented, Excellence Challenge, EiC Action Zone, Beacon and Specialist schools
- **Brief justification for Focus Areas** ICT is a key element to school improvement and improving support services

**EXCELLENCE IN CITIES SERVICE SUPPORT PLAN 2002 – 2004  
CITY LEARNING CENTRES  
TO SUPPORT ALL STRANDS OF EIC IN KNOWSLEY**

**Focus Area: Supporting LEA, EIC, Schools and EDP's**

Target	Activity	Links to Performance Indicators			Links to Strategic Plan outcomes	Resources	Responsibility	Links to other plans	Timescale
		BVPs	Local Indicators	PPIs					
Support specialist and Beacon schools' status  Support LEA, EIC, schools and EDPs  Develop partnerships with other EIC Strands  Develop partnerships with LEA Curriculum Coordinators  Support Planning	Support mechanisms for advice, funding from third parties, innovative activities  Participate in joint EIC events – training, delivery, using ICT as a medium, promotion and marketing  Operational meetings, joint delivery actions, team meetings  Operational meetings, joint delivery actions, team meetings  Contributing towards the development of school and LEA plans, such as RAPs, EDPs	As FA1	As FA1	As FA1	Priority 2: 2, 7 Priority 4: 2, 3, 4 Priority 5: 1 Priority 6: 4, 5, 7	From EIC City Learning Centres strand budget	LEA, CLC Managers  CLC Manager  CLC Managers  CLC Managers, Partners  CLC Managers	EDP2 Priority 1 Priority 2 Priority 3 Priority 4 Priority 5 Priority 6 Priority 7 As FA14	April 2002 – March 2004

**MONITORING REPORT**

<b>PROGRESS (Please circle as appropriate):</b>	Unsatisfactory	Satisfactory	Good	Excellent
<b>COMMENT:</b>				

**KNOWSLEY EXCELLENCE IN CITIES ACTION PLAN APRIL 2002 – MARCH 2004**

**Outline of** CITY LEARNING CENTRES **Strand Focus Areas**

**Focus Area** Monitor, evaluate, maintain/develop, research and disseminate (FA5)

**Focus Area Aim(s)** To identify best and effective practice to ensure a sustainable approach to the CLC strand

**Identification of Targets to achieve Focus Area Aim(s):**

- Monitor the activities and use of the CLC
- Evaluate the success of the activities within the CLC
- Research pedagogical and advances
- Maintain and develop teaching and learning opportunities within the CLC programmes
- Disseminate good practice within the Knowsley network and to the wider community

***Background Commentary***

- **How the Focus Area fits into the EiC Strategic Plan Objectives** SO6, SO7
  
- **How the Focus Area links with other EiC Strands** Learning Mentors, Learning Support Units, EiC Action Zone, Gifted & Talented, Excellence Challenge, Beacon and Specialist schools
  
- **Brief justification for Focus Areas** Monitoring and evaluation informs future best and effective practice

**EXCELLENCE IN CITIES SERVICE SUPPORT PLAN 2002 – 2004  
CITY LEARNING CENTRES  
TO SUPPORT ALL STRANDS OF EIC IN KNOWSLEY**

**Focus Area: Monitor, evaluate, maintain/develop, research and disseminate**

Target	Activity	Links to Performance Indicators			Links to Strategic Plan outcomes	Resources	Responsibility	Links to other plans	Timescale
		BVPs	Local Indicators	PPIs					
<p>Monitor the activities and use of the CLC</p> <p>Evaluate the success of the activities within the CLC.</p> <p>Research pedagogical and advances</p> <p>Maintain and develop teaching and learning opportunities within the CLC programme</p> <p>Disseminate good practice within the Knowsley network and to the wider community</p>	<p>To develop monitoring systems to ensure effective use of the facilities and opportunities</p> <p>Devise quantitative and qualitative systems to evaluate the CLC activities.</p> <p>See page 3</p> <p>Showcase lead lessons and examples of good practice, share good practice through networking</p>	As FA1	As FA1	As FA1	<p>Priority 2:- 1</p> <p>Priority 4: 2, 3, 4</p> <p>Priority 5: 1</p> <p>Priority 6: 4, 5, 7</p>	From EIC City Learning Centre strand budget	<p>CLC Manager</p> <p>CLC Manager</p> <p>CLC Manager</p> <p>CLC Manager, LEA</p>	<p>EDP2</p> <p>Priority 1</p> <p>Priority 2</p> <p>Priority 3</p> <p>Priority 4</p> <p>Priority 5</p> <p>Priority 6</p> <p>Priority 7</p> <p>As FA1</p>	April 2002 – March 2004

**MONITORING REPORT**

<b>PROGRESS (Please circle as appropriate):</b>	Unsatisfactory	Satisfactory	Good	Excellent
<b>COMMENT:</b>				

**KNOWSLEY EXCELLENCE IN CITIES ACTION PLAN APRIL 2002 – MARCH 2004**

<b>Outline of</b>	<b>EiC ACTION ZONE</b>	<b>Strand Focus Areas</b>
<b>Focus Area</b>	<b>Raise levels of achievement and attainment (FA1)</b>	
<b>Focus Area Aim(s)</b>	To focus on teaching and learning, high quality support and challenge to raise achievement and attainment	
<b>Identification of Targets to achieve Focus Area Aim(s):</b>	<ul style="list-style-type: none"><li>▪ Review and improve quality of teaching and learning</li><li>▪ CPD related to teaching and learning – for teachers and GTAs</li><li>▪ Dissemination of good and effective practice</li><li>▪ Effective monitoring and evaluation systems</li></ul>	

***Background Commentary***

- **How the Focus Area fits into the EiC Strategic Plan Objectives**  
SO1, SO2, SO3, SO4, SO5, SO6, SO7
- **How the Focus Area links with other EiC Strands**  
Learning Mentors, Learning Support Units, Beacon schools with EiC Action Zone, Gifted and Talented, Excellence Challenge
- **Brief justification for Focus Areas**  
Raising achievement and attainment is the key aim of the EiC Action Zone and LEA

**EXCELLENCE IN CITIES SERVICE SUPPORT PLAN 2002 – 2004  
EiC ACTION ZONE  
TO SUPPORT ALL STRANDS OF EiC IN KNOWSLEY**

**Focus Area: Raise levels of achievement and attainment**

Target	Activity	Links to Performance Indicators			Links to Strategic Plan outcomes	Resources	Responsibility	Links to other plans	Timescale
		BVPIs	Local Indicators	PPIs					
Raise levels of achievement and attainment.	<p>Review and improve the quality of teaching and learning</p> <p>Implement a secure accelerated learning programmes</p> <p>High level of coaching and support to staff, through lesson observations</p> <p>High level of coaching and support to staff through continuous professional development</p> <p>To identify and share good practice within...</p> <ul style="list-style-type: none"> <li>- Individual departments</li> <li>- Individual schools</li> <li>- Across zone schools</li> <li>- Across LEA</li> <li>- Nationally</li> </ul> <p>Introduce and enhance quality of training for Classroom Assistants.</p> <p>Implementing effective systems of monitoring and evaluation at all levels.</p> <ol style="list-style-type: none"> <li>1) Individual pupil</li> <li>2) Individual school</li> <li>3) Across schools</li> <li>4) LEA/National</li> </ol>	BVPI 38, BVPI 39, BVPI 40, BVPI 41, BVPI 181, BVPI 44, BVPI 45, BVPI 46	Local 1 (Transition), Local 4 (Y11 GCSE Point score)	PPI 38, 40, 41, 181, 45, 46	Priority 1 : 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15 Priority 2: 2, 5, 7 Priority 3: 1, 5, 6, 7 Priority 4: 2, 3 Priority 6: 2, 4, 5, 6, 7	From EiC Action Zone strand budget	<p>Director and Management Heads of EiC AZ</p> <p>Director and Management Heads of EiC AZ</p> <p>Director and Management of EiC AZ schools</p> <p>SMTs, inc. L.P.D. staff</p> <p>Director, Heads, LEA</p> <p>Deputy Director and Management (Heads)</p> <p>Director and Management (Heads)</p>	<p>EDP2</p> <p>Priority 1</p> <p>Priority 2</p> <p>Priority 3</p> <p>Priority 4</p> <p>Priority 5</p> <p>Priority 6</p> <p>Priority 7</p> <p>Adult Learning Plan, Lifelong Learning Plan, E Learning Strategy, KSIPF</p>	<p>July 2002</p> <p>July 2002</p> <p>June 2002 (to be further planned in July for September Ongoing)</p> <p>June 2002</p> <p>To be further planned in July for September</p> <p>Ongoing</p> <p>Began March 2001</p> <p>July 2003</p>

**MONITORING REPORT**

**PROGRESS (Please circle as appropriate):**

Unsatisfactory

Satisfactory

Good

Excellent

**COMMENT:**

**KNOWSLEY EXCELLENCE IN CITIES ACTION PLAN APRIL 2002 – MARCH 2004**

**Outline of** EiC Action Zone **Strand Focus Areas**

**Focus Area** Attendance (FA2)

**Focus Area Aim(s)** Improved levels of attendance across all EiC Action Zone schools

**Identification of Targets to achieve Focus Area Aim(s):** 

- Deployment of attendance officers
- Increased provision of Learning Mentors
- Review deployment of EWOs
- Consolidate and plan rewards system

***Background Commentary***

- **How the Focus Area fits into the EiC Strategic Plan Objectives** SO1, SO2, SO3, SO5, SO6, SO7
  
- **How the Focus Area links with other EiC Strands** Learning Mentors, Learning Support Units, Excellence Challenge
  
- **Brief justification for Focus Areas** Attendance remains a critical issue in all the EiC Action Zone and is the key barrier to learning

**EXCELLENCE IN CITIES SERVICE SUPPORT PLAN 2002 – 2004  
EiC ACTION ZONE  
TO SUPPORT ALL STRANDS OF EiC IN KNOWSLEY**

**Focus Areas: Attendance**

Target	Activity	Links to Performance Indicators			Links to Strategic Plan outcomes	Resources	Responsibility	Links to other plans	Timescale
		BVPIs	Local Indicators	PPIs					
Improve levels of attendance	<p>Audit of existing practice, Learning Mentors to identify best practice and areas for development</p> <p>Deployment of EWS Officers at all zone schools</p> <p>Review deployment of EWS at all zone schools</p> <p>Consolidate and plan effectively a rewards/awards programme including celebration</p>	BVPI 44, BVPI 45, BVPI 46,	Local 1 (Transition)	44, 45, 46,	Priority 1: 4, 10 Priority 2: 2, 4, 5, 7 Priority 4: 2, 3 Priority 5: 9, 10	From EiC Action Zone strand budget	<p>Heads and SMT, Director</p> <p>Director and Heads</p> <p>Director and Pastoral</p>	EDP2 Priority 1 Priority 2 Priority 3 Priority 4 Priority 5 Priority 6 Priority 7 EWS Service Plan	<p>Ongoing</p> <p>July 2003</p>

**MONITORING REPORT**

<b>PROGRESS (Please circle as appropriate):</b>	Unsatisfactory	Satisfactory	Good	Excellent
<b>COMMENT:</b>				

**KNOWSLEY EXCELLENCE IN CITIES ACTION PLAN APRIL 2002 – MARCH 2004**

**Outline of** EiC Action Zone **Strand Focus Areas**

**Focus Area** ICT (FA3)

**Focus Area Aim(s)** Extend and enhance learning opportunities, including provision and use of ICT

**Identification of Targets to achieve Focus Area Aim(s):** 

- Kennedy Centre fully operational
- Study support package
- ICT provision and support is upgraded throughout Zone
- Pupil tracking and monitoring to identify impact of ICT on learning

***Background Commentary***

- **How the Focus Area fits into the EiC Strategic Plan Objectives** SO1, SO2, SO3, SO4, SO5, SO6, SO7
- **How the Focus Area links with other EiC Strands** Gifted and Talented, Excellence Challenge, Beacon schools with EiC Action Zone, Learning Mentors, City Learning Centre
- **Brief justification for Focus Areas** ICT is a key component of the Knowsley transformational agenda to support high quality teaching and learning

**EXCELLENCE IN CITIES SERVICE SUPPORT PLAN 2002 – 2004  
EiC ACTION ZONE  
TO SUPPORT ALL STRANDS OF EiC IN KNOWSLEY**

**Focus Area: ICT**

Target	Activity	Links to Performance Indicators			Links to Strategic Plan outcomes	Resources	Responsibility	Links to other plans	Timescale
		BVPIs	Local Indicators	PPIs					
Extend and enhance learning opportunities, including provision and use of ICT	<p>Kennedy Centre fully operational. Usage tracked and monitored to generate user number targets</p> <p>Study support programme is developing</p> <p>ICT provision and support is upgraded throughout zone</p> <p>Pupils using Kennedy Centre are baselined on entry and value added national tests/GCSEs identified</p>	BVPI 38, 39, 30, 41, 181	Local 4	38, 40, 41, 181	<p>Priority 1: 5, 11, 12</p> <p>Priority 2: 2, 4, 5, 7</p> <p>Priority 4: 1, 2, 3, 4, 5</p> <p>Priority 5: 1, 3</p>	From EiC Action Zone strand budget	<p>Deputy Director techs and admin</p> <p>Deputy Director and SMT</p> <p>Director and techs</p>	<p>EDP2</p> <p>Priority 1</p> <p>Priority 2</p> <p>Priority 3</p> <p>Priority 4</p> <p>Priority 5</p> <p>Priority 6</p> <p>Priority 7</p> <p>E</p> <p>Learning Strategy, Info and Learning Tech Service Plan</p>	<p>Ongoing</p> <p>July 2002, then review</p>

**MONITORING REPORT**

<b>PROGRESS (Please circle as appropriate):</b>	Unsatisfactory	Satisfactory	Good	Excellent
<b>COMMENT:</b>				

**KNOWSLEY EXCELLENCE IN CITIES ACTION PLAN APRIL 2002 – MARCH 2004**

<b>Outline of</b>	<b>EiC Action Zone</b>	<b>Strand Focus Areas</b>
<b>Focus Area</b>	<b>Quality Assurance (FA4)</b>	
<b>Focus Area Aim(s)</b>	To develop a quality provision based on clear indicators to support the work of partner schools in the Action Zone	
<b>Identification of Targets to achieve Focus Area Aim(s):</b>	<ul style="list-style-type: none"><li>▪ All Action Zone staff trained in, and able to apply, customer care policy and procedures</li><li>▪ Spreading good practice to other EiC strands (and schools)</li></ul>	

***Background Commentary***

<b>• How the Focus Area fits into the EiC Strategic Plan Objectives</b>	SO1, SO4, SO5
<b>• How the Focus Area links with other EiC Strands</b>	Learning Mentors, Excellence Challenge, Beacon and Specialist schools, Gifted and Talented, Learning Support Units, City Learning Centres
<b>• Brief justification for Focus Areas</b>	To create and adopt a business-like approach to service and support

**EXCELLENCE IN CITIES SERVICE SUPPORT PLAN 2002 – 2004  
EiC ACTION ZONE  
TO SUPPORT ALL STRANDS OF EiC IN KNOWSLEY**

**Focus Area: Quality Assurance**

Target	Activity	Links to Performance Indicators			Links to Strategic Plan outcomes	Resources	Responsibility	Links to other plans	Timescale
		BVPs	Local Indicators	PPIs					
Effective deployment of Learning Mentors	Work with Stand Co-ordinator and EiC Director	As FA1	As FA1	As FA1	Priority 1: 1 Priority 4: 3 Priority 5: 1	From EiC Action Zone strand budget	Director	EDP2 Priority 2 Priority 3 Priority 4 Priority 5 Priority 6 Priority 7 As FA1	April 2002 – March 2004

**MONITORING REPORT**

<b>PROGRESS (Please circle as appropriate):</b>	Unsatisfactory	Satisfactory	Good	Excellent
<b>COMMENT:</b>				

**KNOWSLEY EXCELLENCE IN CITIES ACTION PLAN APRIL 2002 – MARCH 2004**

**Outline of** EXCELLENCE CHALLENGE **Strand Focus Areas**

**Focus Area** Increase the number of young people entering Higher Education (FA1)

**Focus Area Aim(s)** To ascertain a discernible rise in the number of young people entering Higher Education

**Identification of Targets to achieve Focus Area Aim(s):** 

- Develop programme of activity with H.E. Support Staff
- Establish masterclass activity
- Establish culture of professional exchange between HE and FE and 6<sup>th</sup> forms

***Background Commentary***

- How the Focus Area fits into the EiC Strategic Plan Objectives** SO1, SO2, SO3, SO6
  
- How the Focus Area links with other EiC Strands** Gifted and Talented, Learning Mentor, City Learning Centre, Excellence in Cities Action Zone
  
- Brief justification for Focus Areas** Fits in with EiC strategy and Knowsley transformational agenda including 14-19 Collegiate.

**EXCELLENCE IN CITIES SERVICE SUPPORT PLAN 2002 – 2004  
EXCELLENCE CHALLENGE  
TO SUPPORT ALL STRANDS OF EiC IN KNOWSLEY**

**Focus Areas: Increase the number of young people entering Higher Education**

Target	Activity	Links to Performance Indicators			Links to Strategic Plan outcomes	Resources	Responsibility	Links to other plans	Timescale
		BVPs	Local Indicators	PPIs					
Increase the number of young people attending Higher Education	Develop programme of activity with H.E. Support Staff  Establish masterclass activity  Establish culture of professional exchange between HEs and FEs			Local 3 (Post 16 participation)	Priority 1: 1, 5, 6, 7, 8, 9, 10, 11 Priority 2: 2 Priority 3: 5, 6, 7 Priority 6: 5, 7	From EiC Excellence Challenge strand budget	Excellence Challenge Co-ordinator	EDP2 Priority 3 Priority 4 Priority 6 Priority 7 14-19 Plan, Lifelong Learning Plan	Apr2002  Jan 2002  Apr 2002

**MONITORING REPORT**

<b>PROGRESS (Please circle as appropriate):</b>	Unsatisfactory	Satisfactory	Good	Excellent
<b>COMMENT:</b>				

**KNOWSLEY EXCELLENCE IN CITIES ACTION PLAN APRIL 2002 – MARCH 2004**

<b>Outline of</b>	<b>EXCELLENCE CHALLENGE</b>	<b>Strand Focus Areas</b>
<b>Focus Area</b>	<b>Monitoring and evaluation of initiative (FA2)</b>	
<b>Focus Area Aim(s)</b>	Develop a coherent, robust and joined up approach to monitoring and evaluation to inform future best and effective practice	
<b>Identification of Targets to achieve Focus Area Aim(s):</b>	<ul style="list-style-type: none"> <li>▪ Establish system of data collection</li> <li>▪ Definition of qualitative indicators</li> <li>▪ Review and evaluation of actions (internal) – linking to Knowsley’s 14-19 Collegiate especially Key Strategy 6</li> <li>▪ External Review</li> </ul>	

***Background Commentary***

• <b>How the Focus Area fits into the EiC Strategic Plan Objectives</b>	SO1, SO2
• <b>How the Focus Area links with other EiC Strands</b>	EiC Action Zone, Learning Mentors, Learning Support Unit, Gifted and Talented, Beacon and Specialist schools, City Learning Centre
• <b>Brief justification for Focus Areas</b>	Fits in with EiC strategy and Knowsley transformational agenda. To inform best and effective practice

**EXCELLENCE IN CITIES SERVICE SUPPORT PLAN 2002 – 2004  
EXCELLENCE CHALLENGE  
TO SUPPORT ALL STRANDS OF EiC IN KNOWSLEY**

**Focus Area: Monitoring and Evaluation of initiative**

Target	Activity	Links to Performance Indicators			Links to Strategic Plan outcomes	Resources	Responsibility	Links to other plans	Timescale
		BVPs	Local Indicators	PPIs					
Monitoring and evaluation	Establish system of data collection  Definition of qualitative indicators  Review and evaluation of actions (internal) – linking with Knowsley's 14-19 Collegiate Key Strategy 6  External Review			As FA1	Priority 1: 10 Priority 2: 2	From EiC Excellence Challenge strand budget	Excellence Challenge Management Board and EiC Partnership	EDP2 Priority 4 Priority 6 Priority 7 Data Management Team Service Plan	Beginning April 2002 – March 2004

**MONITORING REPORT**

<b>PROGRESS (Please circle as appropriate):</b>	Unsatisfactory	Satisfactory	Good	Excellent
<b>COMMENT:</b>				

**KNOWSLEY EXCELLENCE IN CITIES ACTION PLAN APRIL 2002 – MARCH 2004**

<b>Outline of</b>	<b>EXCELLENCE CHALLENGE</b>	<b>Strand Focus Areas</b>
<b>Focus Area</b>	<b>Develop pre-16 learning (FA3)</b>	
<b>Focus Area Aim(s)</b>	To develop the strand into KS4 to support the uptake into FE/HE	
<b>Identification of Targets to achieve Focus Area Aim(s):</b>	<ul style="list-style-type: none"><li>▪ Develop pilot support activities</li><li>▪ Develop FE/HE experiential activity</li><li>▪ Establish study support programme – linking with Knowsley’s 14-19 Collegiate especially Key Strategy 5</li></ul>	

***Background Commentary***

<b>• How the Focus Area fits into the EiC Strategic Plan Objectives</b>	SO1, SO2, SO5, SO6, SO7
<b>• How the Focus Area links with other EiC Strands</b>	Gifted and Talented, Learning Mentors, EiC Action Zone
<b>• Brief justification for Focus Areas</b>	Fits in with EiC Strategy and Knowsley transformational agenda

**EXCELLENCE IN CITIES SERVICE SUPPORT PLAN 2002 – 2004  
EXCELLENCE CHALLENGE  
TO SUPPORT ALL STRANDS OF EIC IN KNOWSLEY**

**Focus Area: Develop pre-16 learning**

Target	Activity	Links to Performance Indicators			Links to Strategic Plan outcomes	Resources	Responsibility	Links to other plans	Timescale
		BVPs	Local Indicators	PPIs					
3									
Develop Pre 16 Learning	Develop Pilot support activity  Develop FE/HE experiential activity  Establish study support programme – linking with Knowsley’s 14-19 Collegiate especially Key Strategy 5 eg. Knowsley student entitlement			EiC 9 As FA1	Priority 1: 1, 5, 10 Priority 2: 2, 7 Priority 3: 5, 6, 7,	From EiC Excellence Challenge strand budget	Excellence Challenge Co-ordinator  Aim higher  Study Support staff  Graduate Mentors	EDP2 Priority 2 Priority 3 Priority 4 Priority 5 Priority 6 Priority 7, 14-19 Plan, Study Support Strategy, SIT Service Plan	Programmes to start from Sept 2002 – May 2003

**MONITORING REPORT**

<b>PROGRESS (Please circle as appropriate):</b>	Unsatisfactory	Satisfactory	Good	Excellent
<b>COMMENT:</b>				

**KNOWSLEY EXCELLENCE IN CITIES ACTION PLAN APRIL 2002 – MARCH 2004**

<b>Outline of</b>	<b>EXCELLENCE CHALLENGE</b>	<b>Strand Focus Areas</b>
<b>Focus Area</b>	<b>Develop post-16 learning (FA4)</b>	
<b>Focus Area Aim(s)</b>	Increase the participation of young people in Post 16 learning	
<b>Identification of Targets to achieve Focus Area Aim(s):</b>	<ul style="list-style-type: none"> <li>▪ Establish joint working with Connexions</li> <li>▪ Develop study support programme</li> <li>▪ Develop CLC as a platform for Excellence Challenge activities – linking in with 14-19 Collegiate especially Key Strategies 4 and 5</li> </ul>	

***Background Commentary***

<ul style="list-style-type: none"> <li>• <b>How the Focus Area fits into the EiC Strategic Plan Objectives</b></li> </ul>	SO1, SO5
<b>How the Focus Area links with other EiC Strands</b>	Gifted and Talented, Learning Mentors
<ul style="list-style-type: none"> <li>• <b>Brief justification for Focus Areas</b></li> </ul>	Fits into the EiC Strategy and Knowsley transformational agenda 14-19 strategy.

**EXCELLENCE IN CITIES SERVICE SUPPORT PLAN 2002 – 2004  
EXCELLENCE CHALLENGE  
TO SUPPORT ALL STRANDS OF EIC IN KNOWSLEY**

**Focus Area: Develop post-16 learning**

Target	Activity	Links to Performance Indicators			Links to Strategic Plan outcomes	Resources	Responsibility	Links to other plans	Timescale
		BVPs	Local Indicators	PPIs					
<b>4</b>									
Develop Post 16 Learning	<p>Establish joint working with Connexions</p> <p>Develop Study Support Programme</p> <p>Develop CLCs as platforms for Excellence Challenge activities – linking in with 14-19 Collegiate especially Key Strategies 4 and 5</p>			As FA1	Priority 1: 5, 10 Priority 4: 2, 3	From EIC Excellence Challenge strand budget	Excellence Challenge Co-ordinator Management Board and EIC Partnership	EDP2 Priority 2 Priority 3 Priority 4 Priority 6 Priority 7 14-19 Plan, Study Support Strategy, SIT Service Plan	April 2002 - March 2004

**MONITORING REPORT**

<b>PROGRESS (Please circle as appropriate):</b>	Unsatisfactory	Satisfactory	Good	Excellent
<b>COMMENT:</b>				

**KNOWSLEY EXCELLENCE IN CITIES ACTION PLAN APRIL 2002 – MARCH 2004**

**Outline of** EXCELLENCE CHALLENGE **Strand Focus Areas**

**Focus Area** Widening Participation (FA5)

**Focus Area Aim(s)** Increase the number of young people exposed to Excellence Challenge initiatives

**Identification of Targets to achieve Focus Area Aim(s):**

- Develop aspirational and motivational programmes for young people and parents
- Target under-represented groups
- Maximise the opportunities linking in with Knowsley Collegiate approach by identification of joint working in line with Collegiate's Key Strategies and Excellence Challenge

***Background Commentary***

- **How the Focus Area fits into the EiC Strategic Plan Objectives** SO1, SO2
- **How the Focus Area links with other EiC Strands** Gifted and Talented , Learning Mentors
- **Brief justification for Focus Areas** Fits in with EiC strategy and Knowsley transformational agenda

**EXCELLENCE IN CITIES SERVICE SUPPORT PLAN 2002 – 2004  
EXCELLENCE CHALLENGE  
TO SUPPORT ALL STRANDS OF EIC IN KNOWSLEY**

**Focus Area: Widening Participation**

Target	Activity	Links to Performance Indicators			Links to Strategic Plan outcomes	Resources	Responsibility	Links to other plans	Timescale
		BVPs	Local Indicators	PPIs					
Widening participation	<p>Develop aspirational and motivational programmes for young people and parents</p> <p>Target under represented groups</p> <p>Maximise the opportunities in conjunction with Knowsley Collegiate approach by identification of joint working in line with Collegiate's Key Strategies and Excellence Challenge</p>			As FA1	<p>Priority 1: 1, 5, 10</p> <p>Priority 2: 2, 4, 7</p> <p>Priority 3: 4, 5, 6, 7</p> <p>Priority 4: 2, 3</p>	From EIC Excellence Challenge strand budget	Excellence Challenge Co-ordinator Management Board and EIC Partnership	<p>EDP2</p> <p>Priority 2</p> <p>Priority 3</p> <p>Priority 4</p> <p>Priority 6</p> <p>Priority 7, Children and Public Care Service Plan, Child Guidance Service Plan</p>	April 2002 - March 2004

**MONITORING REPORT**

<b>PROGRESS (Please circle as appropriate):</b>	Unsatisfactory	Satisfactory	Good	Excellent
<b>COMMENT:</b>				

**KNOWSLEY EXCELLENCE IN CITIES ACTION PLAN APRIL 2002 – MARCH 2004**

**Outline of** **GIFTED AND TALENTED** **Strand Focus Areas**

**Focus Area** **Monitoring and Evaluation (FA1)**

**Focus Area Aim(s)**

- Monitoring of impact on school and LEA results
- Monitoring impact on schemes of work
- Evaluation of impact of G & T on classroom practice
- Support school and cluster based procedures

**Identification of Targets to achieve Focus Area Aim(s):**

- Audit of current practice
- Analysis of results via data analysis team
- Action Plans developed
- Monitoring of progress and success criteria
- Collation of existing data collection examples
- Identify top 5-10% in year group

***Background Commentary***

- **How the Focus Area fits into the EiC Strategic Plan Objectives** EiC Action Zone, Beacon and Specialist schools, City Learning Centres, Learning Support Units, Excellence Challenge, Learning Mentors
- **How the Focus Area links with other EiC Strands** City Learning Centres, Learning Support Units, Beacon and Specialist schools, EiC Action Zone, Learning Mentors, Excellence Challenge
- **Brief justification for Focus Areas** Develop monitoring and evaluation to inform best and effective practice

**EXCELLENCE IN CITIES SERVICE SUPPORT PLAN 2002 – 2004  
GIFTED AND TALENTED  
TO SUPPORT ALL STRANDS OF EiC IN KNOWSLEY**

**Focus Area: Monitoring and Evaluation**

Target	Activity	Links to Performance Indicators			Links to Strategic Plan outcomes	Resources	Responsibility	Links to other plans	Timescale
		BVPs	Local Indicators	PPIs					
Development of an effective system of monitoring and evaluation procedures	<p>Audit of current procedures</p> <p>Analysis of results via benchmarking using LEA standard measures</p> <p>Identified cohort matched against baseline test – tracking to follow on. Initially Y5, Y7, Y8, Y10, Y11. Cohort to be identified</p> <p>Identification of areas to be developed via Action Plans</p> <p>Monitor progress on a termly basis via monitoring and evaluation framework</p> <p>Collation of examples of schools/cluster Monitoring and evaluation sheets</p>	BVPI 38, 40, 41, 181,	Local 1 (Transition), Local 4, Y11 point score	38,40, 41, 181	Priority 1: 1, 2, 3, 4, 5, 9 Priority 2: 2, 7 Priority 4: 2, 3	From EiC G&T strand budget	<p>G&amp;T strand Co-ordinators</p> <p>Reported to EiC Partnership Board</p> <p>Data Analysis team</p>	<p>EDP2 Priority 2 Priority 3 Priority 4 Priority 5 Priority 6 Data Management Team Service Plan</p>	<p>Action Plans in place by 1 April 2002</p> <p>Termly for the next six terms</p> <p>By April 2004</p>

**MONITORING REPORT**

<b>PROGRESS (Please circle as appropriate):</b>	Unsatisfactory	Satisfactory	Good	Excellent
<b>COMMENT:</b>				

**KNOWSLEY EXCELLENCE IN CITIES ACTION PLAN APRIL 2002 – MARCH 2004**

<b>Outline of</b>	<b>GIFTED AND TALENTED</b>	<b>Strand Focus Areas</b>
<b>Focus Area</b>	<b>Dissemination of Effective Practice (FA2)</b>	
<b>Focus Area Aim(s)</b>	<ul style="list-style-type: none"> <li>• In schools with Gifted and Talented</li> <li>• In Primary schools not in Gifted and Talented pilot</li> </ul>	
<b>Identification of Targets to achieve Focus Area Aim(s):</b>	<ul style="list-style-type: none"> <li>▪ Subject based meetings</li> <li>▪ Cross phase meetings – Primary/Secondary</li> <li>▪ Inclusion of non-EiC Primary information exchange</li> <li>▪ Inclusion of non-EiC Primary meetings/activity schedules</li> <li>▪ Developing cross strand working.</li> </ul>	

***Background Commentary***

<ul style="list-style-type: none"> <li>• <b>How the Focus Area fits into the EiC Strategic Plan Objectives</b></li> </ul>	SO1, SO3, SO5, SO6, SO7
<ul style="list-style-type: none"> <li>• <b>How the Focus Area links with other EiC Strands</b></li> </ul>	City Learning Centres, Learning Mentors, Excellence Challenge, EiC Action Zone, Beacon and Specialist schools
<ul style="list-style-type: none"> <li>• <b>Brief justification for Focus Areas</b></li> </ul>	To ensure the dissemination of best and effective practice

**EXCELLENCE IN CITIES SERVICE SUPPORT PLAN 2002 – 2004  
GIFTED AND TALENTED  
TO SUPPORT ALL STRANDS OF EIC IN KNOWSLEY**

**Focus Area: Dissemination of Effective Practice**

Target	Activity	Links to Performance Indicators			Links to Strategic Plan outcomes	Resources	Responsibility	Links to other plans	Timescale
		BVPs	Local Indicators	PPIs					
Dissemination of effective practice within the authority	<p>Termly meeting of sharing good practice subject based to be held at specialist schools</p> <p>Identify evidence based on observation procedures of Gifted and Talented activities impacting on teaching</p> <p>Develop secondary/primary meetings at cluster level (1 per term)</p> <p>To invite Primary schools not in Gifted and Talented pilot to events and ensure they are informed of news i.e. letters, website etc.</p> <p>To include representatives from all clusters to scheduled meetings for G&amp;T</p> <p>Reporting via the EIC monitoring and evaluation framework.</p>	As FA1	As FA1	As FA1	<p>Priority 1: 1, 4, 12, 15</p> <p>Priority 2: 2</p> <p>Priority 4: 2, 3</p> <p>Priority 6: 2, 4, 5, 6, 7</p>	From EIC G&T strand budget	G&T strand Co-ordinators EIC Partnerships	EDP2 Priority 1 Priority 2 Priority 3 Priority 4 Priority 5 Priority 6 SIT Service Plan	Apr 2002- March 2004

**MONITORING REPORT**

<b>PROGRESS (Please circle as appropriate):</b>	Unsatisfactory	Satisfactory	Good	Excellent
<b>COMMENT:</b>				

**KNOWSLEY EXCELLENCE IN CITIES ACTION PLAN APRIL 2002 – MARCH 2004**

<b>Outline of</b>	<b>GIFTED AND TALENTED</b>	<b>Strand Focus Areas</b>
<b>Focus Area</b>	<b>Develop criteria to assess impact of innovative, aspirational and inspirational activities (FA3)</b>	
<b>Focus Area Aim(s)</b>	<ul style="list-style-type: none"> <li>• To develop a clear systems for data collection</li> <li>• To develop a clear system to analyse data</li> <li>• To draw clear conclusions from data collection</li> <li>• Raise levels of attainment in line with specific target indicators.</li> </ul>	
<b>Identification of Targets to achieve Focus Area Aim(s):</b>	<ul style="list-style-type: none"> <li>▪ Organisation of events/ activities to stimulate innovative, aspirational, inspirational responses</li> <li>▪ Data collection (pre/post event)</li> <li>▪ Observational sheets – recording activities</li> <li>▪ Activity evaluation and impact gradient</li> </ul>	

***Background Commentary***

<ul style="list-style-type: none"> <li>• <b>How the Focus Area fits into the EiC Strategic Plan Objectives</b></li> </ul>	SO1, SO2, SO4, SO6, SO7
<ul style="list-style-type: none"> <li>• <b>How the Focus Area links with other EiC Strands</b></li> </ul>	Learning Mentor, EiC Action Zone, City Learning Centre, Excellence Challenge
<ul style="list-style-type: none"> <li>• <b>Brief justification for Focus Areas</b></li> </ul>	Enable G&T strand to identify, baseline, track and monitor initiatives

**EXCELLENCE IN CITIES SERVICE SUPPORT PLAN 2002 – 2004  
GIFTED AND TALENTED  
TO SUPPORT ALL STRANDS OF EIC IN KNOWSLEY**

**Focus Area: Develop criteria to assess impact of innovative, aspirational and inspirational activities**

Target	Activity	Links to Performance Indicators			Links to Strategic Plan outcomes	Resources	Responsibility	Links to other plans	Timescale
		BVPs	Local Indicators	PPIs					
To develop criteria to assess impact of innovative, aspirational, inspirational activities	<p>Development of a pre and post questioning structure</p> <p>Observation sheet to assist monitoring of specific tasks</p> <p>Evaluation sheet focussing on event and its impact on the child</p> <p>Activities that are targeted to raise levels of attainment which are targeted and monitored.</p>	As FA1	As FA1	As FA1	<p>Priority 1: 1</p> <p>Priority 2: 2, 7</p> <p>Priority 4: 2, 3</p>	From EIC G&T strand budget	G&T strand Co-ordinators and outside	<p>EDP2</p> <p>Priority 1</p> <p>Priority 2</p> <p>Priority 3</p> <p>Priority 4</p> <p>Priority 5</p> <p>Priority 6</p> <p>Data Management Team Service Plan</p>	April 2002-March 2004

**MONITORING REPORT**

<b>PROGRESS (Please circle as appropriate):</b>	Unsatisfactory	Satisfactory	Good	Excellent
<b>COMMENT:</b>				

## KNOWSLEY EXCELLENCE IN CITIES ACTION PLAN APRIL 2002 – MARCH 2004

<b>Outline of</b>	<b>GIFTED AND TALENTED</b>	<b>Strand Focus Areas</b>
<b>Focus Area</b>	<b>Further develop provision for talented pupils (FA4)</b>	
<b>Focus Area Aim(s)</b>	<ul style="list-style-type: none"><li>• Identification of events for talented pupils</li><li>• Organisation of events for talented pupils</li><li>• Evaluation of impact of events on talented pupils</li></ul>	
<b>Identification of Targets to achieve Focus Area Aim(s):</b>	<ul style="list-style-type: none"><li>▪ Use of outside agencies for talented pupils</li><li>▪ Subject based meetings for talent aspects of the curriculum</li><li>▪ Special events to identify 'new' talents</li></ul>	

### ***Background Commentary***

<b>• How the Focus Area fits into the EiC Strategic Plan Objectives</b>	SO1, SO2, SO3, SO7
<b>• How the Focus Area links with other EiC Strands</b>	Learning Mentors, City Learning Centres, Learning Support Units, Beacon and Specialist schools, EiC Action Zone, Excellence Challenge
<b>• Brief justification for Focus Areas</b>	The targeting of talented pupils is an area which has been historically underdeveloped

**EXCELLENCE IN CITIES SERVICE SUPPORT PLAN 2002 – 2004  
GIFTED AND TALENTED  
TO SUPPORT ALL STRANDS OF EIC IN KNOWSLEY**

**Focus Area: Further develop provision for talented pupils**

Target	Activity	Links to Performance Indicators			Links to Strategic Plan outcomes	Resources	Responsibility	Links to other plans	Timescale
		BVPs	Local Indicators	PPIs					
Further develop the provision for our most talented pupils	<p>To set up events to identify talented children</p> <p>Work with outside agencies to provide additional and appropriate provision for talented pupils</p> <p>Subject based meetings to explore alternative and additional options for talented pupils</p>	As FA1	As FA1	As FA1	Priority 1: 1, 5, 11 Priority 4: 2, 3	From EIC G&T strand budget	G&T strand Co-ordinator	Priority 1 Priority 2 Priority 3 Priority 4 Priority 5 Priority 6 Priority 7 SIT Service Plan, Study Support Strategy	Apr 2002 – March 2004

**MONITORING REPORT**

<b>PROGRESS (Please circle as appropriate):</b>	Unsatisfactory	Satisfactory	Good	Excellent
<b>COMMENT:</b>				

**KNOWSLEY EXCELLENCE IN CITIES ACTION PLAN APRIL 2002 – MARCH 2004**

<b>Outline of</b>	<b>LEARNING MENTOR</b>	<b>Strand Focus Areas</b>
<b>Focus Area</b>	<b>Monitoring and Evaluation (FA1)</b>	
<b>Focus Area Aim(s)</b>	(i) Monitor progress in achieving Learning Mentor objectives (ii) Evaluate stakeholders perceptions of the impact of Learning Mentors	
<b>Identification of Targets to achieve Focus Area Aim(s):</b>	<ul style="list-style-type: none"> <li>▪ Cross strand monitoring visits to schools</li> <li>▪ Database</li> <li>▪ Further develop the role of Learning Mentors in primary and secondary schools</li> <li>▪ Survey stakeholders</li> </ul>	

***Background Commentary***

<ul style="list-style-type: none"> <li>• <b>How the Focus Area fits into the EiC Strategic Plan Objectives</b></li> </ul>	SO1, SO2, SO3, SO5, SO6, SO7
<ul style="list-style-type: none"> <li>• <b>How the Focus Area links with other EiC Strands</b></li> </ul>	Learning Support Units, Excellence Challenge, Beacon and Specialist schools, EiC Action Zone, City Learning Centres
<ul style="list-style-type: none"> <li>• <b>Brief justification for Focus Areas</b></li> </ul>	To provide evidence of what is being done and its impact and also to disseminate best and effective practice

**EXCELLENCE IN CITIES SERVICE SUPPORT PLAN 2002 – 2004  
LEARNING MENTOR  
TO SUPPORT ALL STRANDS OF EiC IN KNOWSLEY**

**Focus Area: Monitoring and Evaluation**

Target	Activity	Links to Performance Indicators			Links to Strategic Plan outcomes	Resources	Responsibility	Links to other plans	Timescale
		BVPis	Local Indicators	PPIs					
Cross strand monitoring visits to schools	Activities will be based on the EiC monitoring and evaluation framework through Learning Mentor Management meetings, school review process and annual EiC Review Day	BVPI 38, 39, 40, 41, 181, 45, 46, 44	Local 1 Local 4	38, 40, 41, 181, 45, 46, 44	Priority 1:1,2, 3, 4, 9, 10, Priority 2: 1, 2, 3, 4, 6	From EiC Learning Mentor strand budget	EiC Director, Partnership, Secondary and Primary Headteachers, Learning Mentor strand Co-ordinators	EDP2 Priority 2, Priority 3, Priority 4, Priority 6 Priority 7 Data Management Team Service Plan	April 2002 – March 2004
Establish Learning Mentor Database	Create database with support from the Data Analysis team to build up a profile of students using Learning Mentors and track impact on key performance indicators						Secondary Co-ordinator  SLM's  Monitor and evaluate sub-groups  Primary Co-ordinator		Summer 2002   Spring 2004

**MONITORING REPORT**

<b>PROGRESS (Please circle as appropriate):</b>	Unsatisfactory	Satisfactory	Good	Excellent
<b>COMMENT:</b>				



**KNOWSLEY EXCELLENCE IN CITIES ACTION PLAN APRIL 2002 – MARCH 2004**

**Outline of** LEARNING MENTOR **Strand Focus Areas**

**Focus Area** Communication Linkages (FA2)

**Focus Area Aim(s)** 

- (i) Embed Learning Mentor work within schools
- (ii) Disseminate good practice between schools
- (iii) Publicise developments beyond schools

**Identification of Targets to achieve Focus Area Aim(s):** 

- Handbooks for Primary and Secondary
- Website for Learning Mentors
- Handbook for parents/carers
- EiC publicity
- Further clarify Learning Mentor role
- Ensure positive transitions from Primary to Secondary

***Background Commentary***

- **How the Focus Area fits into the EiC Strategic Plan Objectives** SO1, SO2, SO3, SO5, SO6, SO7
  
- **How the Focus Area links with other EiC Strands** Learning Support Units, Excellence Challenge, Beacon and Specialist schools, EiC Action Zone, City Learning Centres
  
- **Brief justification for Focus Areas** Communication is critical to a joined-up approach across all the EiC strands and other LEA/School based activities

**EXCELLENCE IN CITIES SERVICE SUPPORT PLAN 2002 – 2004  
LEARNING MENTOR  
TO SUPPORT ALL STRANDS OF EIC IN KNOWSLEY**

**Focus Area: Communication Linkages**

Target	Activity	Links to Performance Indicators			Links to Strategic Plan outcomes	Resources	Responsibility	Links to other plans	Timescale
		BVPs	Local Indicators	PPIs					
Handbook for Secondary	Develop, compile, produce and disseminate Handbook 2	As FA1	As FA1	As FA1	Priority 2: 1, 2, 3, 4 Priority 4: 5 Priority 6: 4, 5, 6	From EIC Learning Mentor strand budget	Secondary Co-ordinator	EDP2 Priority 1 Priority 2 Priority 3 Priority 4 Priority 5 Priority 6 Priority 7 Child Guidance Service Plan, E Learning Strategy, Info and Learning Tech Service Plan, SIPS Service Plan	Easter 2002
Handbook for Primary	Develop, compile, produce and disseminate Handbook 1 as part of CPD of Learning Mentors						Primary Co-ordinator		Spring 2003
Website for Learning Mentors	Negotiate with CLC Agree format with Secondary Agree with Primary Carry out technical work						Secondary Co-ordinator  Primary Co-ordinator CLC Manager		Spring 2003
Handbook for Parents/Carers	Develop and produce						Link Learning Mentors		Spring 2003

**MONITORING REPORT**

<b>PROGRESS (Please circle as appropriate):</b>	Unsatisfactory	Satisfactory	Good	Excellent
<b>COMMENT:</b>				



**KNOWSLEY EXCELLENCE IN CITIES ACTION PLAN APRIL 2002 – MARCH 2004**

**Outline of** **LEARNING MENTOR** **Strand Focus Areas**

**Focus Area** **Training and development to include recruitment and retention (FA3)**

**Focus Area Aim(s)**  
(i) Enhance Learning Mentor skills  
(ii) Provide training/consultancy to others

**Identification of Targets to achieve Focus Area Aim(s):**  
▪ More effective use of data  
▪ Plan primary and secondary training  
▪ Induction training for new Learning Mentors  
▪ Emotional literacy and thinking skills

***Background Commentary***

- **How the Focus Area fits into the EiC Strategic Plan Objectives** SO1, SO2, SO3, SO5, SO6, SO7
- **How the Focus Area links with other EiC Strands** Learning Support Units, City Learning Centres, Beacon and Specialist schools, EiC Action Zone
- **Brief justification for Focus Areas** Developing CPD to support best and effective practice

**EXCELLENCE IN CITIES SERVICE SUPPORT PLAN 2002 – 2004  
LEARNING MENTOR  
TO SUPPORT ALL STRANDS OF EIC IN KNOWSLEY**

**Focus Area: Training and development to include recruitment and retention**

Target	Activity	Links to Performance Indicators			Links to Strategic Plan outcomes	Resources	Responsibility	Links to other plans	Timescale
		BVPs	Local Indicators	PPIs					
More effective use of data	Develop a CPD system to use data and identify key areas for development based on analysis of needs and subsequent actions	As FA1	As FA1	As FA1	Priority 5: 2, 3	From EIC Learning Mentor strand budget	EiC Partnership, Director, Learning Mentor Co-ordinators	EDP2 Priority 1 Priority 2 Priority 3 Priority 4 Priority 5 Priority 6 Priority 7, KSIPF	Spring 2003
Induction learning for new Learning Mentors	<p><b>Secondary:</b></p> <p>Establish working party of SLMs</p> <p>Devise package</p> <p><b>Primary:</b></p> <p>Establish working party</p> <p>Devise package</p>						Secondary Co-ordinator		Spring 2003
							Primary Co-ordinator		Spring 2003

**MONITORING REPORT**

<b>PROGRESS (Please circle as appropriate):</b>	Unsatisfactory	Satisfactory	Good	Excellent
<b>COMMENT:</b>				

**KNOWSLEY EXCELLENCE IN CITIES ACTION PLAN APRIL 2002 – MARCH 2004**

<b>Outline of</b>	<b>Learning Support Unit</b>	<b>Strand Focus Areas</b>
<b>Focus Area</b>	<b>Further develop the monitoring and evaluation systems in line with EiC and DfES frameworks (FA1)</b>	
<b>Focus Area Aim(s)</b>	To inform future practice and exit strategies, tied in with work in progress re SEN review, 14-19 Collegiate, EDP2, BSP	
<b>Identification of Targets to achieve Focus Area Aim(s):</b>	<ul style="list-style-type: none"> <li>▪ Analyse the data for impact on key performance indicators</li> <li>▪ Standardise methods of data collection</li> <li>▪ Ensure access to computer and IT hardware</li> <li>▪ Use of database</li> </ul>	

***Background Commentary***

• <b>How the Focus Area fits into the EiC Strategic Plan Objectives</b>	SO2, SO6
• <b>How the Focus Area links with other EiC Strands</b>	EiC Action Zone, Excellence Challenge, Learning Mentors, City Learning Centres, Gifted and Talented, Beacon and Specialist schools
• <b>Brief justification for Focus Areas</b>	To enable the LSU strand to develop a more robust monitoring and evaluation framework in order to identify, impact and inform future practice.

**EXCELLENCE IN CITIES SERVICE SUPPORT PLAN 2002 – 2004  
LEARNING SUPPORT UNIT  
TO SUPPORT ALL STRANDS OF EiC IN KNOWSLEY**

**Focus Area: Further develop the monitoring and evaluation systems in line with EiC and DfES frameworks**

Target	Activity	Links to Performance Indicators			Links to Strategic Plan outcomes	Resources	Responsibility	Links to other plans	Timescale
		BVPIs	Local Indicators	PPIs					
Analyse the data for impact on key performance indicators	- Data to be available from schools, LEA, Connexions etc	BVPI 38, 39, 40, 41, 45, 46	Local 1, Local 4	EiC 9 38, 40, 41, 45, 46	Priority 2: 2, 4, 5, 7 Priority 6: 7	From EiC Learning Support Unit strand budget	LSU Strand Co-ordinator and LSU Managers and EiC Director	EDP2 Priority 1 Priority 2 Priority 3 Priority 4 Priority 6 Priority 7 Data Management Team Service Plan	Dec 2002
Standardise methods of data collection	- Use of QCA – EBD scales  - Ensure Co-ordination of data collection to eliminate duplication						LEA data team and EiC Director		Sep 2002
Ensure access to computer and IT hardware	- Link with Connexions APIR tool, YOT-ASSET data base and Social Services framework for assessment  Use of CLC for computer access  Availability and access in schools						LEA data team and EiC Director  CLC Manager LSU Strand Co-ordinator Heads/LSU Manager EiC Director		Dec 2002  June 2002  Sept 2002
Use of database	Ensure systems in line with EiC and DfES frameworks  Access and utilise information on Learning Mentor database						LSU Strand Co-ordinator EiC Director/LSU Managers and SLM		Apr 2002  Sep 2002

**MONITORING REPORT**

<b>PROGRESS (Please circle as appropriate):</b>	Unsatisfactory	Satisfactory	Good	Excellent
<b>COMMENT:</b>				

## KNOWSLEY EXCELLENCE IN CITIES ACTION PLAN APRIL 2002 – MARCH 2004

Outline of **LEARNING SUPPORT UNIT** Strand Focus Areas

Focus Area **Improve communication and publicity of LSU activity to parents, teachers and other professional bodies (FA2)**

Focus Area Aim(s) **To raise awareness and understanding of the activities and strategies implemented to support the disaffected.**

Identification of Targets to achieve Focus Area Aim(s):

- Development of Social Inclusion Suites
- Deliver presentations to other service providers
- Create the links with the proposed SEN cluster partnerships
- Public events and other media

### ***Background Commentary***

• **How the Focus Area fits into the EiC Strategic Plan Objectives**

SO1, SO2, SO4

• **How the Focus Area links with other EiC Strands**

Learning Mentors, City Learning Centre, Gifted and Talented strands, Excellence in Cities Action Zone

• **Brief justification for Focus Areas**

To demonstrate how the input of the LSU strand is part of a structure of support and provision.

**EXCELLENCE IN CITIES SERVICE SUPPORT PLAN 2002 – 2004  
LEARNING SUPPORT UNIT  
TO SUPPORT ALL STRANDS OF EiC IN KNOWSLEY**

**Focus Area: Improve communication and publicity of LSU activity to parents, teachers and other professional bodies**

Target	Activity	Links to Performance Indicators			Links to Strategic Plan outcomes	Resources	Responsibility	Links to other plans	Timescale
		BVPs	Local Indicators	PPIs					
Development of Social Inclusion Suites	Suite of rooms for mentors, LSU Manager, SEN, Attendance Officer – also available for outside agencies	As FA1	As FA1	As FA1	Priority 1: 1, 12 Priority 2: 2, 4, 5, 7 Priority 4: 3	From EiC LSU strand budget	Headteachers and School Senior Management	Priority 1 Priority 2 Priority 3 Priority 4 Priority 5 Priority 6 SEN Service Plan, Behavioural Support Plan	March 2003
	LSU Managers						July 2002		
Deliver presentations to other service providers	Regular update of info to school staff via meetings n.b's etc						LSU Strand Co-ordinator		July 2002
	Refer to National Mentoring Network						Principal Manager – Social Inclusion LSU Strand Co-ordinator and EiC Director		Mar 2003
Create the links with the proposed SEN cluster partnerships	Social Inclusion Conference						LSU Strand Co-ordinator		Ongoing
	Report to EiC Partnership and School Improvement Team								Sep 2002
Public events and other media	Outreach support, particularly at Primary level						LSU Strand Co-ordinator		Mar/Apr 2002
	Feedback from SEN working party						CLC Manager EiC Director School Improvement Team		Sep 2002
	Knowsley Learning Place						LSU Strand Co-ordinator and LSU Managers		Mar 2003
	Celebrating Achievement Events								Sep 2002
	Produce user friendly leaflet for parents, families and young people								Mar 2003
									Sep 2002

**MONITORING REPORT**

<b>PROGRESS (Please circle as appropriate):</b>	Unsatisfactory	Satisfactory	Good	Excellent
<b>COMMENT:</b>				

**KNOWSLEY EXCELLENCE IN CITIES ACTION PLAN APRIL 2002 – MARCH 2004**

<b>Outline of</b>	<b>LEARNING SUPPORT UNIT</b>	<b>Strand Focus Areas</b>
<b>Focus Area</b>	<b>Sharing of good practice (FA3)</b>	
<b>Focus Area Aim(s)</b>	<b>To share good practice with both mainstream staff (teaching and non-teaching) and with other service providers, in line with the national 'Behaviour Improvement in Practice' project</b>	
<b>Identification of Targets to achieve Focus Area Aim(s):</b>	<ul style="list-style-type: none"> <li>▪ Network with other LSU's, ALSU's and mainstream staff</li> <li>▪ Encourage subject specialists into the LSU's</li> <li>▪ Pupils from LSU's taught in specialist areas</li> <li>▪ Exchange of staff to share good practice</li> <li>▪ Support CPD on 'inside out' system</li> </ul>	

***Background Commentary***

<b>• How the Focus Area fits into the EiC Strategic Plan Objectives</b>	SO2, SO6
<b>• How the Focus Area links with other EiC Strands</b>	Learning Mentor, Gifted and Talented, City Learning Centres, Excellence in Cities Action Zone
<b>• Brief justification for Focus Areas</b>	Recognise excellence and innovation Improve teaching and learning Ensure equality of opportunity

**EXCELLENCE IN CITIES SERVICE SUPPORT PLAN 2002 – 2004  
LEARNING SUPPORT UNIT  
TO SUPPORT ALL STRANDS OF EIC IN KNOWSLEY**

**Focus Area: Sharing of good practice**

Target	Activity	Links to Performance Indicators			Links to Strategic Plan outcomes	Resources	Responsibility	Links to other plans	Timescale
		BVPs	Local Indicators	PPIs					
Network with other LSU's, ALSU's and mainstream staff	Formal and informal meetings between LSU and mainstream staff	As FA1	As FA1	As FA1	Priority 2: 2, 4, 5, 7 Priority 6: 2, 5, 7	From EIC Learning Support Unit strand budget	LSU Managers	EDP2 Priority 1 Priority 2 Priority 3 Priority 4 Priority 5 Priority 6 Priority 7, KSIPF, Behavioural Support Plan	October 2002
	Act on the findings and recommendations from the Behaviour Improvement in Practice project						LSU Strand Co-ordinator and School Improvement Team		Sep 2002
Encourage subject specialists into the LSU's	Lead BIP working party and prepare reports						LSU Strand Co-ordinator School SMT and LSU Managers		Ongoing
	Develop a coherent and needs led CPD system						School SMT		Mar 2003
Pupils from LSU's taught in specialist areas	Subject teachers visit, make use of resources, teach in LSU						School SMT and LSU Manager		Mar 2003
	Geographical proximity through 'suites' model – school/cluster/LEA based						Head of Inclusive Support Services		Sep 2003
Exchange of staff to share good practice	Use of specialist teaching areas in school						SMT and ALSU teachers in charge		Dec 2002
	Use of specialist provision at an alternative location						PM:SI		Sep 2002
Exchange of staff to share good practice	Movement of staff between mainstream LSU, ALSU time-tabled								Mar 2003
	Short-term secondment arrangements								

**MONITORING REPORT**

<b>PROGRESS (Please circle as appropriate):</b>	Unsatisfactory	Satisfactory	Good	Excellent
<b>COMMENT:</b>				

**KNOWSLEY EXCELLENCE IN CITIES ACTION PLAN APRIL 2002 – MARCH 2004**

**Outline of** **LEARNING SUPPORT UNIT** **Strand Focus Areas**

**Focus Area** **To develop inclusive practices in both the Secondary and Primary sectors (FA4)**

**Focus Area Aim(s)** To cater for the needs of disaffected pupils and maintain their engagement in the learning process

**Identification of Targets to achieve Focus Area Aim(s):**

- Improve attendance and reduce exclusions
- Encourage and support school self review
- Ensure needs led support
- Work with families
- Embrace transformational agenda

***Background Commentary***

• **How the Focus Area fits into the EiC Strategic Plan Objectives**

SO1, SO2, SO4, SO6

• **How the Focus Area links with other EiC Strands**

Learning Mentor, Gifted and Talented, City Learning Centre, Excellence in Cities Action Zone

• **Brief justification for Focus Areas**

Raise the profile of education within the whole community, encouraging of parental involvement and increasing opportunities for all

**EXCELLENCE IN CITIES SERVICE SUPPORT PLAN 2002 – 2004  
LEARNING SUPPORT UNIT  
TO SUPPORT ALL STRANDS OF EIC IN KNOWSLEY**

**Focus Area: To develop inclusive practises in both the Secondary and Primary sectors**

Target	Activity	Links to Performance Indicators			Links to Strategic Plan outcomes	Resources	Responsibility	Links to other plans	Timescale	
		BVPIs	Local Indicators	PPIs						
Improve attendance and reduce exclusions	Clear entry and exit criteria for referrals to LSU	As FA1	As FA1	As FA1	Priority 1: 8, 12 Priority 2: 2, 4, 5, 7 Priority 4: 2, 3 Priority 6: 2, 4, 7	From EIC Learning Support Unit strand budget	School SMT and LSU Managers	EDP2 Priority 1 Priority 2 Priority 3 Priority 4 Priority 5 Priority 6 Priority 7 KSIPF, EWS Service Plan, SIPS Plan	Sep 2002	
	Implement an accelerated learning cycle in each LSU and create a positive learning environment						School SMT and LEA rep			Sep 2002
	Develop and monitor PSP's for pupils at risk of exclusion						LM and LSU Manager			Sep 2002
	Encourage school self-review						School Improvement Team and LSU Strand Co-ordinator			Mar 2003
Ensure needs-led support	Liaise with schools SMT to ensure policies in place, in particular, school behaviour support plan updated and implemented	As FA1	As FA1	As FA1	Priority 1: 8, 12 Priority 2: 2, 4, 5, 7 Priority 4: 2, 3 Priority 6: 2, 4, 7	From EIC Learning Support Unit strand budget	School Improvement Team and LSU Strand Co-ordinator	EDP2 Priority 1 Priority 2 Priority 3 Priority 4 Priority 5 Priority 6 Priority 7 KSIPF, EWS Service Plan, SIPS Plan	Mar 2003	
	Establish authority multi-disciplinary panel						AD and Principal Manager Social Inclusion			Mar 2003
Work with families	Co-ordinate support at authority level	As FA1	As FA1	As FA1	Priority 1: 8, 12 Priority 2: 2, 4, 5, 7 Priority 4: 2, 3 Priority 6: 2, 4, 7	From EIC Learning Support Unit strand budget	LSU Strand Co-ordinator and PMSI and BSS Manager	EDP2 Priority 1 Priority 2 Priority 3 Priority 4 Priority 5 Priority 6 Priority 7 KSIPF, EWS Service Plan, SIPS Plan	Mar 2003	
	Liaise closely with other agencies such as SIPS, EWS and Connexions						LSU Managers			Mar 2003
	Support the development of TULIP groups	As FA1	As FA1	As FA1	Priority 1: 8, 12 Priority 2: 2, 4, 5, 7 Priority 4: 2, 3 Priority 6: 2, 4, 7	From EIC Learning Support Unit strand budget	LSU Strand Co-ordinator	EDP2 Priority 1 Priority 2 Priority 3 Priority 4 Priority 5 Priority 6 Priority 7 KSIPF, EWS Service Plan, SIPS Plan	Sep 2002	

**MONITORING REPORT**

<b>PROGRESS (Please circle as appropriate):</b>	Unsatisfactory	Satisfactory	Good	Excellent
<b>COMMENT:</b>				