

EXCELLENCE IN CITIES SERVICE SUPPORT PLAN 2004 – 2005
EiC ZONE
TO SUPPORT ALL STRANDS OF EiC IN KNOWSLEY

Focus Area 1: Raise levels of achievement and attainment across all Key Stages

| | Key Tasks And Activities | Resources | Success Criteria | Financial Sources & Contributions | Monitoring & Evaluation | Lead Responsibility & Others | Timescale & Milestones | Other Agency support | Audit Reference | Links to Other Plans | Links to Performance Indicators | | |
|-------------------------------|--|---|---|-----------------------------------|--------------------------------|----------------------------------|-------------------------------------|---|----------------------------|--------------------------|---------------------------------|--|------------------------|
| | | | | | | | | | | | BVPIs | Local Indicators | PPIs |
| <i>Performance Indicators</i> | Review and improve the quality of teaching and learning Review target setting KS 1-4 | CPD support time. In-class support time. | 75%+ of all lessons observed by OfSTED are graded good or better KS1-4 attainment targets met or exceeded. | EAZ Strand 1 Budget. LEA support. | Zone Headteachers, SMTs, SIOs. | Heads of schools and Gov bodies. | Each OfSTED inspection to Aug 2005. | MSCs | A1, A2, A6 | EDP2 Priorities 1-7 | 38, 39, 40, 41, 181, 44 45, 46 | Local 1 (transition) Local 4 (GCSE point score) | 38, 40, 41, 181 45, 46 |
| | Implement and secure Mind Based Learning Programmes | Staff time and In-class support time. | All EAZ staff employ MBL techniques. | EAZ Strand 1 Budget LEA support. | Zone Headteachers, SMTs, SIOs. | Heads of schools and Gov bodies. | In place and reviewed by July 2004. | Linkage to T and L Strategy | A1, A2, A6 A7, A19, A20 | EDP 2 Priorities 1-7 | | | |
| | High level of coaching and support to staff through lesson observations and CPD. | Staff time and In-class support time. | All EAZ staff employ MBL techniques. | EAZ Strand 1 Budget LEA support. | Zone Headteachers, SMTs, SIOs. | Heads of schools and Gov bodies. | In place and reviewed by July 2004 | Strategy and national strategy consultants. Zone to support. | A1, A2, A6, A7, A19, A20 | EDP 2 Priorities 1-7 | | | |
| | To identify and share good practice... - Individual departments - Individual schools - Across Zone/NDC schools - Across LEA - Across Merseyside Zones | In-class support time, network meetings, Zone and NDC meetings. | Good practice incorporated into subject handbooks and delivery. | EAZ Strand 1 Budget. | Zone headteachers and HODs. | HODs | Dec 2004 | | A6, A7 A,8 | EDP 2 Priorities 1-7 | | | |
| | Increase Zone community to 9 schools with the additions of Beechwood and Nine Trees. | Financial equity with other Zone schools. | Successful induction of new schools with staff and governorss. | EAZ Action Plan 1-4. | Zone Director and new heads. | Zone Director | Start Sept. 03 – Aug 05. | Central heads collaborative | A6, A7, A8. | EDP 2 Priorities 3,4. | | | |

MONITORING REPORT

| PROGRESS: | Unsatisfactory | | | | | | Satisfactory | | | | | | Good | | | | | | Excellent | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|--|---|---|---|---|---|--------------|---|---|---|---|---|------|---|---|---|---|---|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|---|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| | TERM ONE (1 ST April – 31 ST August) | | | | | | | | | | | | | | | | | | TERM TWO (1 ST September – 31 ST December) | | | | | | | | | | | | | | | | | | TERM THREE (1 ST January – 31 ST March) | | | | | | | | | | | | | | | | |
| PEER REVIEW GRADE: MONITORING/EVALUATION | 1 | 2 | 3 | 4 | 5 | 6 | 1 | 2 | 3 | 4 | 5 | 6 | 1 | 2 | 3 | 4 | 5 | 6 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| COMMENTS: | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

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Focus Area 1: Raise levels of achievement and attainment across all Key Stages

| | Key Tasks | Resources | Success Criteria | Financial Sources & Contributions | Monitoring & Evaluation | Lead Responsibility & Others | Timescale & Milestones | Other Agency support | Audit Reference | Links to Other Plans | Links to Performance Indicators | | |
|-------------------------------|---|--|--|---|---|--|--|-------------------------------|-----------------|----------------------|---------------------------------|----------------------------|--------------------|
| | | | | | | | | | | | BVPIs | Local Indicators | PPIs |
| <i>Performance Indicators</i> | Maintain and enhance the deployment of classroom assistants in zone schools. | Selection and induction programmes. CPD. | Positive impact on teaching & learning as reported by teaching staff and impact on attainment/ attendance/ punctuality | EAZ budget £8,000 per school to become £10,000 per school with matched funding. | Subject teachers, subject leaders, SMT. | Headteachers and EAZ with NDC support. | Ongoing to Aug 2005, with further allocations from NDC | NDC | A9, A10, | EDP 2 Priorities 1-7 | | Local 1 (transition) | 38, 40, 41, 45, 46 |
| | Enhance curriculum delivery by introduction of Science workshops (Teachers from Industry). | Employment of TFI on rolling programme. | Impact on KS2 Science and positive evaluations from staff. | £6,000 per annum | KS2 teachers and TFI evaluation forms | EAZ Management | Sept 04 to July 04 | National strategy consultants | A1, A2, A3 | EDP 2 Priorities 1-7 | | Local 4 (GCSE point score) | |
| | Complete and promote Learning through Football, Learning Through Retailing and Learning Through Community Pride. | Booklets compiled, proof read and distributed for use. | Books provided to all schools, including Parent Mentors and LSUs. | EAZ budget £4,000 per new book. | EAZ Management and subject teachers | EAZ Management | Book 4 available Easter 2004 | KS2 teachers | A15, A18 | EDP 2 Priorities 1-7 | | | |
| | Provide support to all schools involved in OfSTED inspections, including on-site meetings with registered inspectors and dissemination of appropriate data. | Raising Attainment Plan and EAZ support. | Positive contribution to OfSTED Reports. | EAZ budget £1,000 to each school pre OfSTED. | EAZ Management | Zone Heads and EAZ Director | OfSTED dates | LEA, SIOs, MSCs | A1-20 | EDP 2 Priorities 1-7 | | | |
| | Strand 1 Activities (focus area 1) are targeted to the increase of attainment figures at key stages 1-4. | EAZ budget supplemented by NDC funding total equals £95k | 2004 attainment targets met and or exceeded | EAZ budget £80k | EAZ Management | EAZ Management | Ongoing | EiC Partnership and LEA | A1-20 | | | | |

MONITORING REPORT

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|---|---|---|---|---|---|---|---|---|---|---|---|---|--|---|---|---|---|---|-----------|--|--|--|--|--|
| PROGRESS: | Unsatisfactory | | | | | | Satisfactory | | | | | | Good | | | | | | Excellent | | | | | |
| PEER REVIEW GRADE: MONITORING/EVALUATION | TERM ONE (1ST April – 31ST August) | | | | | | TERM TWO (1ST September – 31ST December) | | | | | | TERM THREE (1ST January – 31ST March) | | | | | | | | | | | |
| | 1 | 2 | 3 | 4 | 5 | 6 | 1 | 2 | 3 | 4 | 5 | 6 | 1 | 2 | 3 | 4 | 5 | 6 | | | | | | |
| COMMENTS: | | | | | | | | | | | | | | | | | | | | | | | | |

EXCELLENCE IN CITIES SERVICE SUPPORT PLAN 2004 – 2005
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Focus Area 2: Improving levels of attendance across all zone schools

| | Key Tasks | Resources | Success Criteria | Financial Sources & Contributions | Monitoring & Evaluation | Lead Responsibility & Others | Timescale & Milestones | Other Agency support | Audit Reference | Links to Other Plans | Links to Performance Indicators | | |
|----------------------------------|---|---|--|---|--|------------------------------|------------------------|--|-----------------|----------------------|---------------------------------|-------------------------------|------------|
| | | | | | | | | | | | BVPIs | Local Indicators | PPIs |
| <i>Leadership and Management</i> | Evaluate and review existing practice of attendance programmes in zone schools. | Deployment of Attendance officer and telephone access Bromcom and OMR systems | Levels of attendance at individual schools and zone wide level continue to increase. | EAZ budget strand 2 total contribution £20k across zone | Individual schools through admin and SMT | Headteachers | Sept 03 – July 04 | SAS, Learning Mentors and BIP and BEST | B1-9 | EDP 1-7 | 44, 45, 46 | S/Plan Priority 1 – 4, 10 | 44, 45, 46 |
| | Deployment of Attendance Officers at all schools. | Time allocated to supervision and deployment of Aos | High levels of quality contact and data helps schools to maintain and increase improved levels of attendance. | As above | Office administration and SMT | Headteachers | Sept 03 – July 04 | SAS, Learning Mentors and BIP and BEST | B1-9 | EDP 1-7 | | S/Plan Priority 2 – 2,4,5,& 7 | |
| | Review deployment of Learning Mentors and Parent Mentors at zone schools. | LM and PM time allocation to attendance. | LM and PMs effectively support school in raising attendance profile. | As above | Office administration and SMT | Headteachers | Sept 03 – July 04 | SAS, Learning Mentors and BIP and BEST | B1-9 | EDP 1-7 | | S/Plan Priority 2 – 2,4,5 & 7 | |
| | Review deployment of SAS at all zone schools. | Time allocation for SAS to work with all school staff involved in attendance. | SAS effectively supports school in raising attendance profile and pursue legal implication of non-attendance with targeted families. | As above | Headteachers | SAS | Sept 03 – July 04 | BIP & BEST | B1-9 | EDP 1-7 | | S/Plan Priority 4 – 2,3 | |

MONITORING REPORT

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| PROGRESS: | Unsatisfactory | | | | | | Satisfactory | | | | | | Good | | | | | | Excellent | | | | | |
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| | 1 | 2 | 3 | 4 | 5 | 6 | 1 | 2 | 3 | 4 | 5 | 6 | 1 | 2 | 3 | 4 | 5 | 6 | | | | | | |
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EXCELLENCE IN CITIES SERVICE SUPPORT PLAN 2004 – 2005
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Focus Area 2: To monitor and evaluate target resources against identified needs and impact

| | Key Tasks | Resources | Success Criteria | Financial Sources & Contributions | Monitoring & Evaluation | Lead Responsibility & Others | Timescale & Milestones | Other Agency support | Audit Reference | Links to Other Plans | Links to Performance Indicators | | |
|----------------------------------|--|---|--|-----------------------------------|-------------------------|------------------------------|------------------------|----------------------|-----------------|----------------------|---------------------------------|------------------|------|
| | | | | | | | | | | | BVPIs | Local Indicators | PPIs |
| <i>Leadership and Management</i> | Link attendance and exclusion issues more cohesively into learning and teaching plans as well as behaviour improvement programmes. | Resources to be linked to focus area 1. | Increased attendance is also attributed to quality of teaching and pastoral care – zone target 93% for 04/05 | As above | EAZ Management | SMTs and SAS | Sept 03 – July 04 | BIP & BEST | B1-9 | EDP 1-7 | | S/Plan 1-4-10 | |
| | Support each schools individual reward and incentive programme for attendance. | Resources to be linked to focus area 2. | Excellent attendance is acknowledged and rewarded. | As above | EAZ Management | SMTs and SAS | Sept 03 – July 04 | BIP & BEST | B1-9 | EDP 1-7 | | S/Plan 1-4-10 | |

MONITORING REPORT

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| PROGRESS: | Unsatisfactory | | | | | | Satisfactory | | | | | | Good | | | | | | Excellent | | | | | |
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EXCELLENCE IN CITIES SERVICE SUPPORT PLAN 2004 – 2005
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Focus Area 3: ICT Provision, Support and Extended Learning

| | Key Tasks | Resources | Success Criteria | Financial Sources & Contributions | Monitoring & Evaluation | Lead Responsibility & Others | Timescale & Milestones | Other Agency support | Audit Reference | Links to Other Plans | Links to Performance Indicators | | | |
|-----------------|--|--|---|--|---|---------------------------------|------------------------|----------------------|--------------------|----------------------|---------------------------------|----------------------|----------------------|--|
| | | | | | | | | | | | BVPIs | Local Indicators | PPIs | |
| <i>Linkages</i> | To promote and enhance delivery of learning provision at the Kennedy Centre. | Upgrade and maintenance of current ICT stock. | Usage of KC shows 90% deployment time. | EAZ budget – strand 3 £12k | EAZ team and SEC Management. | EAZ – SEC | Sept 03 – July 04 | NDC | C1, C2, C3, C4, C7 | EDP 2 1-7 | 38, 39, 30, 41, 181 | S/Plan 1,5,11,12 | 38, 40, 41, 181 | |
| | To draw up job description and person spec for Extended Schools Manager at SEC. | Advert and interview for same | Appoint appropriately skilled person to post. | DfES funding £55k | SMT | Extended Schools Manager at LEA | April 04 – Aug 05 | NDC | C2, C7, C8, C9 | EDP 2 1-7 | | S/Plan 1,3,4,5,11,12 | | |
| | Study Support Programme from KS2 to Adult Learning is developed. | Extended School Manager, Community Learning Champions, Raising Attainment Plan. | 50% increase in extended use of study facilities. | SEC budget £10k NDC budget £10k EAZ budget £2k | SMT | EAZ | | April 04 – Aug 05 | NDC | C2, C7, C8, C9 | EDP 2 1-7 | | S/Plan 1,3,4,5,11,12 | |
| | Zone IT support with LEA as service level agreement. | Zone to top up to gold standard provision after schools pay for bronze standard. | Quality of IT support is endorsed via evaluation framework by EAZ schools. | Additional £12k from EAZ budget strand 3. | EAZ Programme Manager | School IT co-ordinators. | | April 04 – Aug 05 | LEA IT Team | C5, C6 | EDP 2 1-7 | | S/Plan 5 1,3 | |
| | Produce and advise on Raising Attainment Plan for SEC. | Production and distribution time. | RAP accepted and implemented by staff. | As above | EAZ Programme Manager+ 3 review dates. | HoDs, SMTs, EAZ. | | Sept 03 – July 04 | LEA Advice | C2, C3, C4 | EDP 2 1-7 | | S/Plan 1,5,11,12 | |
| | Easter revision classes for KS2 (Can Do Club), KS3 SATs, and GCSE revision in place. | Kennedy Centre and appropriate staff to teach. | 90% + attendance for all revision classes. | Plus 1 Challenge plus Hope University placements. | EAZ Programme Manager | Can Do Club Team plus SMT. | | April 04 – July 04 | LEA | C2, C3, C4 | EDP 2 1-7 | | S/Plan 5 1,3 | |
| | Audit of need in IT provision across EAZ. | School by school report to reflect current position | All schools provide accurate data referring to current and projected IT needs and delivery. | Deferred until completion of report. | Headteachers, IT co-ordinators, EAZ team. | SMTs | | April 04 – July 04 | NDC | C9 | EDP 2 1-7 | | S/Plan 5 1,3,5 | |

MONITORING REPORT

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Focus Area 4. Developing Sustainability and Federation

| | Key Tasks And Activity | Resources | Success Criteria | Financial Sources & Contributions | Monitoring & Evaluation | Lead Responsibility & Others | Timescale & Milestones | Other Agency support | Audit Reference | Links to Other Plans | Links to Performance Indicators | | |
|---|---|---|-------------------------------------|-----------------------------------|-------------------------|------------------------------|------------------------------|----------------------|-----------------|----------------------|---------------------------------|--|--|
| | | | | | | | | | | | BVPIs | Local Indicators | PPIs |
| | | | | | | | | | | | Linkages | Work closely with NDC and LEA in developing a project management approach to a North Huyton Learning Federation. | Reps from NDC, LEA, EAZ. Weekly planned meetings. |
| Development of full LEA/ NDC Action Plan, with costed and targeted activities according to data and need. | As listed in full LEA/ NDC action plan. | Learning Federation set up, with full management, governance and targets set. | £4.5 million NDC; £0.5 million EiC. | LEA, NDC Board, G.O.N.W. | NDC with EAZ | Sept 04 – Aug 2011 | G.O.N.W. (Private provider). | D1-5 | EDP 1-7 | | | | |

MONITORING REPORT

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| PROGRESS: | Unsatisfactory | | | | | | Satisfactory | | | | | | Good | | | | | | Excellent | | | | | |
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| | 1 | 2 | 3 | 4 | 5 | 6 | 1 | 2 | 3 | 4 | 5 | 6 | 1 | 2 | 3 | 4 | 5 | 6 | | | | | | |
| COMMENTS: | | | | | | | | | | | | | | | | | | | | | | | | |